

ST. FRANCIS BORGIA PARISH

Borgia Shop & Earn, Inc. Fundraising Program Policies

- A registration form must be filled out and signed by everyone (including friends and family) wishing to participate in the Shop & Earn program prior to your first order. The distribution of profits and pickup preference must be filled out before we can release any certificates to you or your student to bring home. If you have not assigned a student we will assume you have chosen to pick up yourself during our shop hours. ***To earn tuition credit it is necessary to be enrolled in SFBGS, PSR or SFBRHS.*** Tuition statements are pulled annually in May and all credit earned is applied to the tuition statement of the following year.
- The certificates can be used like cash at participating retailers. Some stores limit the amount of change returned from a certificate purchase. *Currently, only Kohl's allows the certificates to be used to pay off charge account balances.
- We make every effort to list the most current percentages of return on your order form, however, bear in mind that the computer is updated with each change immediately and you receive the most accurate credit that way. Fill order form out carefully. ***No returns or exchanges will be made. All sales are final. We reserve the right to substitute denominations when necessary.***
- As a school/PSR family, funds raised through your participation are credited to your family unless otherwise designated on the enrollment form.
- Shop & Earn is being offered to promote the education of students at St. Francis Borgia Grade School/PSR and St. Francis Borgia Regional High School; therefore, the money collected on your account number will be paid to the appropriate school account. If your child(ren) will no longer attend SFBGS/PSR or SFBRHS for whatever reason, then the monies held under your account can be credited to:
 - your outstanding tuition balance
 - another family's tuition
 - tuition assistance fund of SFBGS
 - school operating budget of SFBGS

Written notice must be received within 30 days of the time the student(s) leave school, otherwise your balance will be transferred to the school operating budget.

- There are additional vendors participating in the Shop & Earn program, but we have limited our order form to local and popular nationwide retailers. For a complete list follow the Shop & Earn link at borgiaparish.org.
- ***To receive your order by Friday, you must turn in your order before 9:30 a.m. on the prior Monday.*** Orders are welcome any time and may be dropped through our mail slot at Shop & Earn. There is no processing of checks or orders prior to the Monday deadline. Inventory items may be purchased during our regular hours.
- Although we accept cash for your order, you are sending it at your own risk. ***Additionally, insufficient fund notifications will be taken seriously, with bank fees being applied to the check total.***
- Always remember that each certificate or gift card is CASH! Handle them with care and remember to always carefully check your order for accuracy. **Once they leave our hands we can no longer be responsible for them.**

What are scrips: Scrip is a term for substitute money. You pay face value for your gift card or certificate and receive full value when you use it.

Do you know that Shop & Earn isn't just for school families?

All parishioners, and even friends and relatives of parishioners, can participate in Shop & Earn. Shop & Earn is a program by which local and area merchants give us a contribution for selling their certificates. You pay nothing extra!! You get dollar for dollar!! We receive a 1.5% to 21% on the dollar gift from merchants when buying their products. The average is around 7-8%. Each year the proceeds from Shop & Earn sales are used to support our grade school. One half of the profit is used to supplement the school operation. The other half of the profit is used for credit to a school family's tuition bill.

If you use Shop & Earn and do not have children in school your half of the profit can be directed toward a family member or friend who does have students in the St. Francis Borgia Grade School, PSR, or St. Francis Borgia Regional High School, or it can be directed to the grade school operations fund.

So, next time you're getting ready to spend money planning a dinner, a vacation, Christmas shopping, car repairs or home remodeling, remember that using Shop & Earn will support our school at absolutely no additional cost to you. Example: \$50 gas card @2% for 52 weeks = \$52.00 (\$26 goes to the Grade School & \$26 goes towards your tuition credit) or a \$200 car repair could earn \$10 (\$5 goes to the Grade School and \$5 goes towards your tuition credit).

We invite you to try it!

For more information stop by or call the Shop & Earn Office
during sales hours (636-239-6701 ext. 1425)
or the Parish Office (636-239-6701)

Shop & Earn Hours

(Check the weekly bulletin for updates)

Monday	8:00 am – 9:30 am	Shop & Earn Office (West Second Street)
	12:00 pm – 5:00 pm	Notre Dame Hall (115 Cedar Street)
Tuesday-Thursday	8:00 am – 5:00 pm	Notre Dame Hall (115 Cedar Street)
Friday	2:30 pm – 4:00 pm	Shop & Earn Office (West Second Street)
Saturday	8:00 am – 9:30 am	Shop & Earn Office (West Second Street)
	5:30 pm – 6:00 pm	Jesuit Hall Gathering Area, 2 nd Floor (100 Cedar Street)
Sunday	8:00 am – 12:15 pm	Jesuit Hall Gathering Area, 2 nd Floor (100 Cedar Street)